Authorization for Admin console for email accounts

1. Following person is nominated for the administration console for managing email accounts
   for the domain "@ _____".
   Name:
   Designation:
   Email:
   Mobile:
   Phone No:
   Postal Address:
   IP Address to access the Admin Module (Only NICNET IP)/NIC VPN:

2. We will inform NIC immediately in case of any change regarding administrator.

3. We have read the NIC email policy
   https://mail.nic.in/docs/MailService_e-mail_address_Policy_WithCodes.pdf
   carefully and will strictly adhere to the same.

4. In case of any inappropriate use of email or violation of email address policy the
   administrator will be responsible for that & NIC has right to deactivate the administration
   console**.**

5. Admin console will be used to manage-
   No. of accounts (Existing: Projected:)

6. **The administrator and organization requesting for the Delegated Admin console is
   solely responsible for the accounts created under their domain. The organization
   and administrator will be held responsible for any inappropriate use of the id's
   created under the domain.**

   **This is to declare that I have read the terms and conditions given above and agree to
   abide by them. I shall be single point of contact in case required. I will be
   responsible for any misuse of the service/ violation of the clauses.**

                                                    Signature of the Applicant with date and seal

                                                    Approved by competent authority

                                    Signature of NIC COORDINATOR with date and seal